



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

<b>1.Name of the Institution</b>	<b>Mahatma Gandhi Memorial College</b>
• Name of the Head of the institution	<b>Dr. Devidas S. Naik</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08202520359</b>
• Mobile no	<b>9986112977</b>
• Registered e-mail	<b>principal_mgm@yahoo.co.in</b>
• Alternate e-mail	<b>mgmc.office@gmail.com</b>
• Address	<b>Kunjibettu</b>
• City/Town	<b>Udupi</b>
• State/UT	<b>Karnataka</b>
• Pin Code	<b>576102</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

- Name of the Affiliating University **Mangalore University**
- Name of the IQAC Coordinator **Arun Kumar B**
- Phone No. **08202520359**
- Alternate phone No. **8310658861**
- Mobile **8310658861**
- IQAC e-mail address **mgmiqac@gmail.com**
- Alternate Email address **arunmulki@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** [https://www.mgmudupi.ac.in/iqac\\_naac/IQAC%202019-20.pdf](https://www.mgmudupi.ac.in/iqac_naac/IQAC%202019-20.pdf)

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://www.mgmudupi.ac.in/iqac\\_naac/2020-21/AC.pdf](https://www.mgmudupi.ac.in/iqac_naac/2020-21/AC.pdf)

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>A</b>	<b>3.10</b>	<b>2016</b>	<b>16/09/2016</b>	<b>15/09/2021</b>

**6.Date of Establishment of IQAC** **05/12/2003**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>

**8.Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- Impetus was given to the effective conduct of online teaching-learning
- Value education programmes and community oriented programmes conducted
- Student oriented talks, lectures, workshops and webinar/ online seminars organized
- Webinars/online workshops on Research Methodology organized
- Orientation provided to the staff members to pursue research

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Organizing Value Education Programme	Value Education Camp was organized on 12-01-2021 on the auspicious occasion of National Youth Day
Organizing a Conclave on NEP-2020	Organized a conclave on the
To conduct activities in order to encourage reading habits and book culture	MGM Pustakotsava (Book Festival) along with intellectual talks, Book Exhibition and Book Fair was organized on 5 & 6 March
To organize programmes/activities on community engagement, agriculture and livelihood to enhance experiential learning	Organized MGM Krishi Sammilana on 20-03-2021 & 21-03-2021
conduct of online teaching-learning effectively	Carried out through Mi Class (a dedicated platform)
Organizing meaningful webinars/online workshops/online lectures	Many online talks, lectures, webinars, and workshops were conducted

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>IQAC &amp; Council</b>	<b>03/01/2022</b>

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Mahatma Gandhi Memorial College</b>
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• Designation	<b>Principal</b>
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• Name of the IQAC Coordinator	<b>Arun Kumar B</b>
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.mgmudupi.ac.in/iqac-naac/2020-21/AC.pdf">https://www.mgmudupi.ac.in/iqac-naac/2020-21/AC.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.10	2016	16/09/2016	15/09/2021
<b>6.Date of Establishment of IQAC</b>			05/12/2003		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
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**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>IQAC &amp; Council</b>	<b>03/01/2022</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
<b>2021</b>	<b>13/01/2022</b>

**15. Multidisciplinary / interdisciplinary**

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<b>16.Academic bank of credits (ABC):</b>
<b>17.Skill development:</b>
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<b>20.Distance education/online education:</b>

### Extended Profile

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>381</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1633</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>287</b>

File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	534
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	66
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	66
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	168.62
4.3 Total number of computers on campus for academic purposes	325
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well structured system to design and develop action plans for effective delivery of the curriculum. There are committees like staff council for this purpose. The principal convenes regular meetings with the heads of departments and with all staff members to discuss and develop a hassle free system of curriculum delivery. The college calendar issued to the students consists of the stream wise details about the curriculum. Choice Based Credit System and Open Electives have been implemented. Curriculum delivery and imparting of lessons are done effectively through traditional as well as innovative teaching methods by using ICT, practical learning, seminars/webinars, industrial visits, online classes and online tests. The learning outcome of each subject is assessed through continuous evaluation, internal assessment and semester exams. The college closely monitors this process and the same is reviewed from time to time to ensure the fulfillment of the course and programme outcomes. The academic performance of the students is constantly monitored and the same is conveyed to the parents. We take feedback on the curriculum from all the stakeholders and update ourselves to suit the needs of the curriculum. Proper documentation is made by maintaining the relevant files and records.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.mgmudupi.ac.in/iqac_naac/2020-21/AC.pdf">https://www.mgmudupi.ac.in/iqac_naac/2020-21/AC.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the academic calendar prepared in accordance with the calendar issued by Mangalore University for conducting all the curricular, co-curricular and extracurricular activities including Continuous Internal Evaluation. The calendar includes the dates of commencement and completion of working days, schedule of internal exams, and tentative dates of semester exams etc. Activities plan and teaching plans are prepared accordingly and are communicated to the students. All the departments conduct continuous assessment through class tests and assignments at the end of the lessons. The doubts of the students are cleared. This

is followed by two Internal Exams for each semester. The answer papers are evaluated and are distributed to the students within the stipulated time. The students are properly guided on the basis of their performance. Practical exams and Viva exam based on projects are also conducted for the applicable subjects. Extra attention is given for teaching-learning and assessment by providing extra lectures, remedial coaching in addition to the regular classes in order to prepare the students for the Semester Exams. The conduct of CIE was continuous and regular even during the COVID-19 lockdowns. The College conducted teaching and CIE through online mode in 2020 and 2021.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/AC.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/AC.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

215

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The compulsory courses Gender Equity, Environmental Studies, and Human Rights are in the curriculum of the First and Second year students. Indian constitution, Indian Economics, Karnataka Economy are also in the curriculum. Professional Ethics is taught under

the topic Social and Ethical values in management. These subjects inculcate values and develop ethical competence among the students. College celebrates days of National and International importance to sensitize the students.

Concepts of gender, sex, sexuality, patriarchy, gender stereotypes, gender division of labour and gender bias are taught along with the importance of gender equity in society. The college has women's Welfare Cell and Harassment Redressal Cell to provide counseling to students, promote gender equity among students.

Environmental Economics for III BA includes topics like solid waste management, common property resources, environmental valuation, consumerism, biodiversity, global warming, acid rain, green house effect, environmental education, rain water harvesting, and sustainable development conservation of natural resources. B.Sc. students opting BZC combination learn about ecology and do a project on ecosystem. Environment and Sustainability are an integral part of the curriculum. Activities like Vanamahotsava and Environment Day create awareness.

Human values such as dignity, liberty, equity, justice, fraternity, and unity in diversity are included in the curriculum of our students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

280

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://www.mgmudupi.ac.in/iqac_naac/2020-21/1.4.1.pdf">https://www.mgmudupi.ac.in/iqac_naac/2020-21/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.mgmudupi.ac.in/iqac/feedback.php">https://www.mgmudupi.ac.in/iqac/feedback.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

578

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

461

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The mentor mentee system helps to identify the slow learners and advanced learners. Slow learners or the students who are weak in



academic performance are provided with remedial classes in order to help them to perform better. Slow learners are given remedial coaching which includes tutorial classes, assignments, peer group study, question banks and tests to enhance learning abilities. Slow learners are motivated through counseling and are encouraged to make self-assessment. They are also encouraged to participate in all academic and co-curricular activities. Remedial classes improve the participatory response of the students in the classroom, and enhance their academic performance.

The advanced learners are appropriately motivated towards greater achievements. They are provided with additional or advanced information regarding the subjects and their skillful applications. Such students are guided to refer the books and e-sources. They are given encouragement to prepare for the competitive exams, eligibility tests, entrance examinations and to participate in peer teaching, research activities; various inter collegiate activities, conferences and workshops. Advanced learners are sent to higher centers of learning for summer reach fellowships. They are guided to pursue additional courses and other professional courses that enhance their skills and knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1633	66

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to the curriculum, the college has implemented student centric methods to enhance learning experiences of the students.

Along with the conventional classroom teaching the institution employs interactive/participatory method of teaching that enhances experiential learning and problem solving abilities. They are done through student projects, Internships, Industrial visits, research activities, group discussions, practicals, experiments, field visits, analysis of news, case studies, internships, projects etc. In addition to these the students participate in the activities organized by NCC, NSS, Rangers and Rovers, Youth Red cross and other clubs. Seminars, webinars, workshops organized by various departments also help in the enhancement of learning experiences.

Online elocution competitions, Online Quiz competitions like IT Quiz are conducted for UG and PG students. Interactive Webinars on Google Meet platform organized by various departments in association with industry experts for the students of our college helped the students to cultivate the soft skills like communication skills, leadership skills, problem solving skills, interpersonal skills, etc, to keep pace with the changes in almost every field.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf">https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use appropriate ICT tools in their teaching. Audio - Visual hall and many Classrooms are ICT-enabled. There is access to broad band internet and the departments are provided with Laptops and LCD Projectors as teaching aids. PPT slides, AV materials, and e-books are used extensively. In the class, teachers use suitable links to show illustrations and live videos connected to the lesson. Apple MAC iOS lab is provided to students for developing applications.

The library is equipped with ICT materials such as N-List, OPAC, DELNET, etc. along with high-speed internet facilities for students as well as teachers. The language learning tools at the language Lab, LCD T.V & Audiovisual equipments are used to assist learning.

Teachers make use of E-resources and tools such as Google-Classroom, Zoom, Google- Meet, WhatsApp groups etc. For effective teaching, screening of movies, plays, documentaries and YouTube videos related to the syllabus is undertaken. Students are also given an opportunity to listen to Audio- Books. During COVID-19 pandemic and lockdowns, the provision for video conferencing through Zoom, Google meet, and other online platforms were effectively used to continue the teaching-learning and assessment online. Faculties uploaded the lectures on the 'Mi Class' LMS portal provided by the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

679

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust mechanism of internal assessment in terms of frequency and mode.

Evaluation is done with transparency based on different parameters like Teachers Assessment, internal examinations held twice during the semester, Group Discussion, Unit Tests, Assignment Submission, Field Visit, Seminars and Presentations.

For lab courses, day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. The marks/grade scored by the student for each experiment is indicated in the observation/record.

In order to ensure transparency, the system of internal assessment is communicated to the students well on time.

The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

Dates for the examinations are notified by the College at least a week in advance. Examination coordinator coordinates the Examinations. After the teachers evaluate the answer sheets/assignments, they are shown to students in the class to maintain complete transparency. Questions have specific remarks for awarding less mark. Answers are also discussed with the students.

Unit tests are conducted regularly and their performance is discussed with the students.

The student performance is informed to the parents.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a mechanism to deal with internal examination related grievances which is transparent, time-bound and efficient.

If a student is not able to appear for examination due to medical

or any genuine reason examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

During internal Examinations, if any student finds discrepancy in question, students may report it to the concerned faculty. To ensure proper conduct of tests, an invigilator is assigned to each hall.

The corrected answer papers of the students are distributed to them for the verification and any grievance is redressed immediately. The answer sheet of such student is assessed by the faculty once again in the presence of the student, if necessary.

Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.

Personal guidance is given to poor performing the students after their assessment.

Any student who is not satisfied with the assessment or award of marks may approach the concerned faculty and HOD.

The grievances of examinations are considered and discussed in consultation with the Principal if necessary.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference and updates yearly. Learning Outcomes of the Programs and Courses are observed and measured periodically. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. Atleast one hour is spent by the

teachers for introducing the subject to the students. All students are apprised of the objectives and expected outcomes of their programme on admission during the compulsory Orientation programs. Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course. In addition to this, all the key stakeholders are made familiar with program outcomes through faculty workshops, student workshops, student induction programs, faculty meetings, Parent Teacher interaction. The Course Outcomes are communicated to the students by the respective faculty. Course outcomes of laboratory courses are published in the respective laboratory and in the lab Manual/Student Lab record.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.mgmudupi.ac.in/iqac_naac/2019-20/2.6PCO.pdf">https://www.mgmudupi.ac.in/iqac_naac/2019-20/2.6PCO.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The undergraduate curriculum is designed in manner that the students will be taught fundamental courses which prepares them to take advanced courses in the program in the form of elective or higher level advance courses. The courses are taught to the students by various teaching methodologies like class room teaching, laboratory experiments, group discussions, presentation, conferences, seminar, projects, and Career guidance programmes, add on and certificate courses and industrial visits. The students are also encouraged to participate in Job fair and Campus Interviews.

In each semester, the following schedule is implemented. i) There are two unit tests for each subject. ii) There is a model examination, prior to the University Examination. The model examination marks are analyzed and students are given necessary advice. iii) Each student is required to submit assignments. iv) Student are exposed to class-room seminar on the topics of their learning. This helps them to organize their ideas and the presentation skill. v) The level of attainment also can be easily varied based on the level of the course and efficiency of the student. vi) CO's attainment levels can be measured based on the

results of the internal assessment and external examination conducted by the university vii) the results are announced to the students by displaying on the notice board and each student's marks are entered in the cumulative record of the corresponding student.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

484

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf">https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.mgmudupi.ac.in/iqac\\_naac/2020-21/SSS.pdf](https://www.mgmudupi.ac.in/iqac_naac/2020-21/SSS.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)



**0.19**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

9

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations through various initiatives for creation and transfer of knowledge. The College promotes a research culture among its staff and students by encouraging them to undertake research projects that are useful to the society. The institution has excellent infrastructure and extends good facilities and autonomy to the staff members who pursue research. The College uses innovative methods to supplement learning and various departments have conducted workshops/seminars/webinars. Students' projects were also undertaken. The College encourages interdisciplinary research and inter-departmental interactions in research and seminars by promoting academic resource sharing. The College has Gandhian study centre for studies in Gandhian thought and Freedom Movement. The college has state of art library with more than one lakh volumes, journals, periodicals and e-resources. In addition, College has science and computer labs with internet facility, museum, Herbarium and tissue culture unit with laminar flow that are available within the campus for the use of students and researchers. The computer science department has created facilities that help start-ups the field of software development. The students are also encouraged to take up research on innovative topics. MOU's signed with different organizations help students to understand the new technologies and to think out of box.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
7	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
3	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
24	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities have sensitized the students on various areas like social, health, educational, cultural, developmental issues of community and universal importance. The activities contributed to the over all development of the students by creating awareness and helping them to develop leadership qualities, better communication skills, and ability to work as team. For eg: activities such as blood donation, visit to place like orphanages, rallies to create awareness on drug abuse, AIDS, sanitation & cleanliness and humanitarian treatment etc. have strengthened sense of service, empathy and compassion. Activities such as voters awareness, awareness on human rights, communal harmony and equity have helped the students to be responsible citizens. During this year things were not the same as in a normal year with full fledged activities. The COVID-19 pandemic had caused many hardships and disruptions to all. COVID19 pandemic had taught us the hard realities of life and livelihood. Hence, the extension activities carried out by us also sensitised the students on the unending pandemic and its impact. It had made the students to realize the importance of humanitarian intervention for the mitigation of the problems faced by the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**18**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**579**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
125	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
4	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Our College is spread over a campus of 46 acres of land. College has 34 class rooms including 11 Classrooms with LCD facilities, 3 Classrooms with Wi-Fi/ LAN facility. College also has 4 Seminar	

halls with ICT and LCD facilities with 01 Seminar Hall having Smart Class/LMS. All the science departments have well equipped labs. English Language Lab and Journalism lab is also present in the College. Co-curricular/Extra-curricular activities are carried out in two auditoriums Air Conditioned Nutana Ravindra Mantapa and Geetanjali. The College has a spacious full-fledged library 'Grantha Loka' with two floors. The library houses reading rooms, a reference section, Gandhian research center and Vivekananda Chintana Vedike. An Internet facility for the staff is also provided. A three storied spacious building 'Vajrasoudha' houses the state of the art Computer science department which runs both Undergraduate and Postgraduate courses in Computer Science and Computer Applications. It has 230 desktop computers, 2 servers, 13 Laptops, 25 printers and two scanners. The Mathematics and Language Lab has 20 Computers. The Internet is accessible through this LAN. College has various museums to enhance the knowledge of the students and they are Computer Museum with components of various generations, Zoology museum & Botany Museum which have a collection of very rare species, Botanical Garden, 'Botanica' and two herbal gardens gives the students great understanding of the subjects, a skeleton of a huge whale is displayed near the Zoology department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/iqac_naac/2020-21/4.1.1.pdf">https://www.mgmudupi.ac.in/iqac_naac/2020-21/4.1.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has an indoor sports complex of 12210 square feet. Different types of playing facilities like Badminton court, table tennis, Carrom, Chess etc. A well furnished Gymnasium both ladies and gents section is housed in this indoor sports complex. Two Basketball courts are on the Campus. One Volleyball court is also present in the campus. The new Basketball court is constructed with high standards. Our college also has a unique open air auditorium "Muddanna Mantapa". Cultural/cu-curricular/extra-curricular activities are carried out in two auditoriums Nutana Ravindra Mantapa and Geetanjali. Auditorium Nutana Ravindra Mantapa is renovated with air conditioning and new acoustics and lighting system and it can accommodate about 450 students. Geethanjali can

accommodate about 250 students. It is also equipped with the Internet so as to upload the programs of the college live in social media. Activities like Yoga are being carried out in two halls namely Nuthana Ravindra Mantapa and Geethanjali.

Two spacious ladies rooms one at Parvathi Nilaya and another in "Vajrasoudha" are provided. Boys restroom is also there on campus. Student's co-operative stores cater to the stationary needs of the students. Teaching learning center to enhance the innovative skills in teaching is started.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/homepageslideshow/Indoor.jpg">https://www.mgmudupi.ac.in/homepageslideshow/Indoor.jpg</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/4.1.3_samples.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/4.1.3_samples.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

71.70



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software-Easylib
- Nature of automation (fully or partially)-Fully
- Version-4.4.2
- Year of Automation-2007

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.mgmudupi.ac.in/library.php">https://www.mgmudupi.ac.in/library.php</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**1.32**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****128**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Department of Computer Science takes the responsibility of maintaining the software, ICT materials and computer accessories of the entire college. Computers and other accessories in Computer Lab and other Laboratories are also updated regularly. Optical Fibre Internet connectivity is provided to the Research lab, Library and Office. Internet through Optical Fibre Cable is extended to all the departments and also to Nutana Ravindra Mantapa, Geethanjali and the Indoor Sports Complex. Thus College campus wide Internet availability is made. CC Camera is installed at the different locations in the different buildings in the campus and is monitored and recorded on a computer. All the staff members have free access to the Internet in their respective departments and at the Internet centre. Students are given free access to the internet whenever they need to carry out their assignments / projects. Computers and Computer related accessories are provided to the departments on request made to the Principal. The corresponding request is forwarded to HOD of Computer Science for the evaluation and depending on his report orders are placed. All the computers are installed with Antivirus software. On expiry

the license is renewed. If need be resources like Printers and Scanners are shared among the departments. Computers of laboratories of Computer Science and other labs which use computers are regularly upgraded with necessary accessories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/4.3.1.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

325

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

72.49

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Laboratories

All the Science labs (Physics, Chemistry, Botany and Zoology) are well equipped and maintained in respective domains. The Department of Botany maintains a Botanical Garden - "Botanica" and two Herbal Gardens. Students take utmost care while performing the experiments with the guidance from the teachers. In spite of it if there is a damage or breakage of the devices then students are required to pay the demurrages. The Computer Science lab has 230 systems, adequate accessories with power backup facility and is air conditioned so as to keep the computers in good condition. Computers are maintained by in-house personnel. A system administrator is appointed and he takes care of computing facilities of the campus.

#### Classrooms-

College has in total 34 class rooms. Eleven class rooms are ICT enabled with LCD projectors mounted in the classrooms. Classrooms have the facility to use the portable projectors. Auditoriums, seminar halls and audio visual halls are used for engaging the students with special activities.

#### Library-

Library has a wide range of books, magazines, Journals and dailies. Library also has e-resources and OPAC.

#### Sports Facility -

College has an indoor sports complex . Different types of playing facilities for Badminton, Table Tennis, Carom, Chess etc are available in the complex. A well furnished Gymnasium both for

ladies and gents section is housed in this indoor sports complex. Wooden badminton court is there inside the indoor sports complex. Courts for various games are available on campus. A 4.53 acres playground is available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

111

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>654</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>654</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

68

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

161

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5



File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has a vibrant Student Welfare Council (SWC) whose office bearers are selected by the Staff Council every year according to the guidelines framed by the College. The office bearers of the SWC are President, General-Secretary, M.Sc. Representative, five Vice Presidents and five Joint Secretaries from various streams. They function under the guidance of the Principal and the Student Welfare Officer. Besides representatives in SWC, students are selected for secretaries of various clubs like Commerce Club, Science Club, Arts Club, NCC, NSS, Rangers, Rovers, Youth Red Cross, Sports Club, ECO Club, IT Club etc. The Students are given various responsibilities of managing the activities of the club under the guidance of club Conveners.

SWC is like a bridge which enhances the communication between the students and the teachers, it is an umbrella for the various activities showcasing the student's talents.

The student representatives are the members of IQAC. They give constructive inputs in the meetings. The student representation can also be seen in the activities related to Library, Gandhian Study Centre, Swami Vivekananda Chintana Vedike etc. Under the guidance of the teacher the students take lead in organizing various activities like Spectrum, Pradeepta, Seminars, College Day etc. The students have also taken the lead in organizing the FreeVaccination Drive against COVID-12.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/5.3.2.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/5.3.2.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

MGM Alumni Forum is a registered trust which came into existence on 26th May 2002 (Registration No. 34/2002-2003/Dt20.08.02). The primary purpose of this forum is to develop fellowship among the Alumni and to maintain good rapport between them and their alma mater. Alumni association of our college plays an important role in serving and working for the betterment of the college like providing financial aid in the form of scholarships to the poor and deserving students and free meals in the midday meals club (college canteen) of the college. The members are of three types, life member (Rs.500), Poshak (Rs.1000) and Mahaposhak (Rs. 1500 and above). Significant amount of contribution is donated by the Alumni in every academic year. Besides financial support, the interaction between the Alumni and college students is also

arranged by inviting alumni who are working in various fields. To contribute to the personal and career development of the students, every year interactive sessions will be engaged by the various departments of our college by inviting noble alumni personality. Faculty of our college will help the Alumni by providing them recommendation as well as syllabus for the purpose of their higher studies/work.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/alumni.php">https://www.mgmudupi.ac.in/alumni.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

A student of Mahatma Gandhi Memorial College will be an individual endowed with the spirit of enquiry, eager to acquire knowledge and skills, competent to be employed in his field, possessing qualities of leadership, responsible to family, society and nation, capable of appreciating aesthetics and understanding our cultural heritage and rational as well as humane in attitude.

#### Mission

The Mahatma Gandhi College strives to provide students with quality education using innovative and humane methods of teaching and learning, to develop in them competence for employment as well as entrepreneurship, to promote their power of thinking and creative ability, to organize activities that will contribute to

the understanding of their responsibilities to the family the society and the nation and to promote national integration through cordial relationship between and among stake holders.

Teaching staff and administrative staff are given representation in decision making and implementation processes. Teaching staff are given representation in the Governing Council. In addition to this there is a Staff Council in which the heads of all departments and the librarian are the members. Strategic plan for activities of the academic year is chalked out by the Principal in consultation with Staff Council and IQAC. The suggestions given by Students Welfare Council-SWC are considered while organizing various activities and competitions.

Feedback from parents and alumni is collected for the improvement of the services provided by the college. Heads of the departments are consulted while recruiting new staff for their departments.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/vision-mission.php">https://www.mgmudupi.ac.in/vision-mission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a decentralized mechanism that enables its smooth functioning. The Academy of General Education (AGE), Manipal, is the top management body. Under the aegis of AGE, Manipal, there is the MGM College Trust to look after the administration of the College. They give general guidelines and directions regarding administration to the Principal. The Governing Council of the College gives constructive suggestions. It has the representatives from the staff and PTA that reflect the participative management. The Principal is the Secretary of the Trust and the Governing Council. The Principal is assisted in the administration of the College by the Staff Council comprising of all Heads of Departments, the Physical Director and the Librarian. The directions received by the Principal from the AGE, Manipal and MGM College Trust are conveyed to the Staff Council. The information thus communicated is in turn, brought to the notice of teaching and non-teaching staff members. Major plans are finalized through

meeting of the College Trust. The Principal takes the opinion from all the HODs and also interact with the student representatives and PTA before finalizing the plans. The policy of the institution is formulated to ensure the fulfillment of the mission. The Role of the Principal is to facilitate co-ordination and co-operation among the faculty and students in organizing activities of the College by adopting a policy of transparency in decision making and effective implementation.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/management.php">https://www.mgmudupi.ac.in/management.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Work plan on Student Enrichment Activities

The College had planned to conduct more student oriented enrichment programmes by organizing talks, lectures, and workshops as co-curricular and extra-curricular activities. A plan was drawn in order to identify the areas of focus that were beneficial for the students. The Departments, Clubs, Cells and Units of the College were ready to conduct such programmes under the guidance of the IQAC. But, the pandemic had posed a greater challenge for the conduct of the activities as per the work plan for 2020-21. Hence, the College began conducting these activities through online/blended mode. Almost 40 Webinars/Online Workshops/Online Lectures/Online Talks were organized on a variety of topics to update the knowledge and skills of the students. When the actual offline classes were resumed the College started organizing the invited talks and lectures by following the SOP issued by the Government. 25 such programmes were organized. The programmes like MGM Book Festival, Krishi Sannilana, and Pavitra Vastra Abhiyana that were organized on a larger scale to facilitate experiential learning among the students are worth mentioning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is managed by the MGM College Trust which is a registered body. Presently, Sri T. Mohandas Pai is heading the College Trust and The Governing Council as the President. The Governing council plays an important role in the governance and Management of the institution. The Principal of the College as the Secretary of both the College Trust and Governing council, implements developmental activities of the College in concurrence with the Trust and Governing Council. The Management also provides seed money for research work to the Management staff. The College has a Staff Council consisting of the Principal and all the Heads of Departments. The Staff Council along with the Internal Quality Assurance Cell, meets regularly to discuss the steps to be taken for the effective functioning of the College. The Student Welfare Officer works as the liaison officer between students and the Principal. There are a number of clubs/cells meant for co-curricular and extra-curricular activities of the students. The leadership and governance of the College are based on democratic and participatory principles with a transparent approach. The Principal takes suggestions and recommendations made by the colleagues in forums like College Council, Students' Council, members of the staff, Hostel Committee, Discipline Committee, Anti-ragging Committee etc.

The major decisions regarding finance, employment and administration are taken at the management level. The decisions regarding the appointment of teachers, Examinations, programmes at the college level, extension activities etc. are taken in the staff council meetings.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/Organogram.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/Organogram.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/Organogram.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare Measures

- Enhancement of Salary
- Timely disbursement of Salary to the bank accounts of employees
- Gratuity for the employees of the institution
- Medicare Facility has been extended 50% of the Medicare premium is borne by the management.
- Facility of Employee Provident Fund (EPF) and ESI is extended to the Management staff
- Staff members are entitled with 15 Casual Leaves, 2 Restricted Holidays,
- O.O.D and Special casual leave facilities. Lady staff members are provided with 180 days full paid maternity

leave.

- Needy Staff members are provided with Quarters with all basic facilities.
- Accommodation is also provided for lady staff members in the Ladies Hostel as per their requirement.
- There is a common staff lounge for relaxation and recreation.
- The staff members are encouraged to get enrolled for part-time Ph.D. program.
- Faculties are encouraged to do research work by providing seed money.
- Special allowance is added to the salary of the management staff on completing Ph.D.
- Permitted to attend Faculty Development Programs , Seminars, Workshops and Conferences.
- Canteen facility is made available at subsidized rates. Staff Club organizes tour, and sports activities for the staff. Sports facilities are provided in the sports complex for the benefit of staff.
- For the benefit of staff covid-19 free vaccination drive was arranged in the college and RTPCR tests were conducted twice in campus.
- Financial contribution is made to help the families of non-teaching staff whenever they are in distress due to unforeseen eventualities.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/6.3.1.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/6.3.1.pdf</a>
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2



File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Faculty Appraisal System of the College is designed with the objective of helping the faculty to improve and excel as a teacher. It is in operation since many years. The system was developed by the IQAC. In the current system the performance of the teachers are evaluated by the students, HOD, other staff members and the Principal. In case of any concern, the Principal and HOD will have discussion with the concerned faculty and suggest measures for improvement. The staff appraisal by the colleagues is based on interpersonal relationship, cooperation, sharing of knowledge and resources in the department. The evaluation of the staff by the students is done at the end of the semester, subject wise and discipline wise. Their evaluation is based on the subject knowledge, the input given, the availability and approachability of the teacher and the role he/she plays as a facilitator and mentor. For the non-teaching staff, the evaluation is done by the Principal, who assesses the work efficiency of the non-teaching staff, their cooperation with the teaching staff and need based support and help for students.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/iqac_naac/2020-21/6.3.5.pdf">https://www.mgmudupi.ac.in/iqac_naac/2020-21/6.3.5.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The finance section of the College Office guided by the Principal is responsible for managing the funds received through endowments, sponsorship and contribution from benefactors and through funded projects etc. On completion of the project,

utilization certificate and audited statement of accounts are forwarded to the funding agency. For all government transactions the PFMS is utilized. The financial transactions for expenditure are made through cheques/NEFT and funds are received through cheques, DD and NEFT. This procedure for financial transaction is more effective and ensures greater transparency with the proof of transaction details.

Internal and external financial audits are conducted regularly. The College engages qualified chartered accountant for the internal audit.

#### INTERNAL AUDIT

Internal audit of College Income and Expenditure is conducted by the Chartered Accountant every year by a team of members from the Pai and Nayak Chartered Accountants, Raj Towers Udupi, for the government and management funds received. Last audit was done on 8-09-2020 and there were no audit objections.

EXTERNAL AUDIT The Government level audit is done through the Regional Joint Director of Collegiate Education, Mangalore. These audits ensure proper financial discipline and proper maintenance of assets & statements as per the guidelines/statutes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.302

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The sources of funds are Fees and grant-in aid. In addition, funds are mobilized through schemes and projects from governmental and nongovernmental agencies if required. College receives funds as endowment contribution and sponsorship from benefactors, alumnae, well-wishers and organizations. The Principal is responsible for planning and assessing expenditure for college/department/activities that is linked to fund raising. Some of the well-wishers and philanthropists of the College support the institution by contributing funds for student-based activities. The Midday-meal scheme of the College is fully funded by the faculty and Alumni/PTA.

As per the Institutional Policy, the College does not receive donations for admissions and recruitments. Fund Utilization As per the availability of funds, the Management plans for expansion of infrastructure. As a practice, every year the Departments submit a list of requirements and allocation is made after scrutinizing it. The viable proposals are forwarded for further implementation. Funds generated from funding agencies through various schemes are utilized as per the norms given by the agency. All the funds generated are accounted and audited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 1. Value education programme organized:

The IQAC organized a one-day Value Education Camp/Programme for students, teachers, and non-teaching staff of our College on Swami Vivekananda Jayanti/National Youth Day under the IQAC & Swami Vivekananda Chintana Vedike. The primary focus of the programme was on the students. But, it was also decided to include the teaching and non-teaching staff as the audience as the insights on Values, Ethics and Value Education needed to reach everyone studying/working in the College. As a result, this initiative started by the IQAC was well received and it was decided to make it a yearly feature under the IQAC.

### 1. Orientation provided to the staff members to pursue research:

Under the IQAC the Research Cell of the College was restructured by framing an updated policy for the conduct of research projects in the College. The orientation was provided to the staff members and the Research Cell invited the Research Project Proposals for the grant of seed money. A special session was held and the staff members were given an opportunity to present their proposals before the Committee. 11 Research Projects were considered and the first installment of the Seed Money was provided to the Principal Investigators of the projects.

File Description	Documents
Paste link for additional information	<a href="https://www.mgmudupi.ac.in/iqac_naac/2020-21/6.5.2.pdf">https://www.mgmudupi.ac.in/iqac_naac/2020-21/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### 1. Conduct of online teaching-learning during the Pandemic:

During this Academic Year the normal physical classes were disrupted due to COVID19 Pandemic that had resulted in lockdown/closure of physical classes. In order to continue the

process of teaching, learning and assessment the College had to switch over to the online mode. The IQAC had taken up the initiative of monitoring the process of the delivery of lessons through the online platforms. From the feedbacks received, the IQAC had taken note of the fact that the majority of our students were staying in rural places and were facing network issues. In order to overcome those hardships the IQAC had ensured that the lessons be imparted through the 'Mi Class' platform that was procured by the College for that purpose. As a result, the students were able to watch the lecture videos at ease of their convenience .

## 2. Maintenance of Teacher's Diary :-

The IQAC monitors its maintenance by the faculty members. The Teacher's Diary is a comprehensive planner and record of the activities pertaining to the aspects of teaching, learning, assessment and other supportive activities. It is an important document that is essential for monitoring timely delivery of the curriculum . The IQAC ensured the effective maintenance of Teachers' Diary in a time bound manner which is scrutinized by the Principal. Hence, it was helpful in reviewing and streamlining the teaching learning process. As a result good outcomes were observed in the Semester Exams.

File Description	Documents
Paste link for additional information	<a href="http://online.mgmudupi.ac.in/login/index.php">http://online.mgmudupi.ac.in/login/index.php</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf">https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity focuses on fairness and justice for basic needs of women and men. There is equal opportunity for admission and all the activities of the college. Gender Equity is taught as part of the curriculum and through various thematic co-curricular activities.

Separate common rooms are provided both for men and women students. Students enjoy security and are safe in the college campus. CC cameras are installed at strategic points in the campus.

Quite a good number of wash rooms are there separately for men and women. Counseling is done by the academic advisors and concerned teachers for the needy students both men and women.

Gender sensitization presides over gender sensitivity, the modification of behavior by raising awareness of gender equality concerns. It is a basic requirement to understand the sensitive needs of a particular gender. The institution has strived to create awareness among students through talks, workshops and in-class activities. Activities such as Women Empowerment-work life Balance: A mantra to success, and Sessions on Self Defense were conducted during the year.

Through the mentor-mentee system, faculty gives individual counseling. Girl students can opt to meet women counselors and

talk to them about their issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/7.1.1.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The waste collected in the college is separated as biodegradable and non-biodegradable waste and handled appropriately.
- Biodegradable waste from the canteen and hostel are utilized as vermicompost and that compost is used as manure for college garden.
- Electronic waste is separately collected as e-waste in the computer science department.
- Chemical waste is handled by the Chemistry Department by diluting and neutralizing the concentrated acids. Micro-scale experiments are introduced to reduce the use of chemicals.
- Broken glasswares are disposed through appropriate methods.
- The plastic wastes and mental wastes are forwarded for



recycling purpose.

- Water used for washing in various departments are disposed through land filling using pits.
- In the chemistry and Botany laboratories the concentrated acids are diluted and then disposed.

Environmental conservation is one of the major responsibilities of every individual in the campus. The College takes adequate measures to reduce waste at the source and recycle it in an eco-friendly manner. The continuous efforts of the college to enhance and ensure the protection of environment have made the campus green and bird friendly. NSS and Eco Club of college strive to impart eco-consciousness among students. The college follows the 4 R's technique - Refuse, Reduce, Reuse, Recycle - in waste recycling process. A formal structure for managing the solid, liquid and e-waste is set in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**1. Restricted entry of automobiles**

A. Any 4 or All of the above

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :**

A. Any 4 or all of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College bears the name of Mahatma Gandhi. Hence, it was the vision and mission of our founders to impart education and support character building by providing an inclusive environment with virtues of harmony, tolerance, unity, integrity, equality, equity, empathy and discipline. The Vision and Mission of the College also clearly states that the College will organize activities that promote national integration. Inclusiveness is the strength of the College. It gives admission to the students from all categories without discrimination of religion, caste, creed, language, cultural, and socioeconomic status as per the norms. It respects the talents, skills and abilities inherent in all the students. All students are given the opportunity to learn and showcase their talents. The College is known for its academic and cultural excellence. It is respectfully identified as a central place/hub for variety of cultural and lingual activities that have contributed a lot to the conservation and growth of the cultural heritage of the region. The day begins at the College with a secular prayer highlighting the virtues of truth, freedom, and unity. The College has a uniform for the students. The curricular, co-curricular, and extracurricular activities of the College are directed towards the creation of a responsible and inclusive environment. The activities of all the Departments, NCC, NSS, YRC, Rovers, Rangers, various clubs, various forums, Gandhian Study Centre, Swami Vivekananda Chintana Vedike, Library, Human Rights & Religious Harmony Cell, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

MGM College has a mission to provide our students with quality education using innovative and humane methods of teaching and learning in order to develop in them the spirit of tolerance and nationalism and to promote national integration through the feeling of fraternity and cordial relationship. The following are annually celebrated in our college to ignite the spirit of human values, ethics and to inculcate in them the rights duties and responsibilities of the citizens which in future will enable them to strive hard towards the progress of the society and the nation.

The following are some of the activities in the institution for inculcating values and Constitutional obligations.

- Constitution Day: The pledge is taken and the preamble is read and understood.
- Republic Day: The day is observed to commemorate India's transition towards becoming an Independent Republic with a democratic system of government. The day stands for the constitutional values as the constitution came into effect.
- Sadbhavan Day was celebrated to uphold the values of unity in diversity.
- Voters' awareness programme was organized to create awareness about the duties and responsibilities of citizens as voters.
- Gandhi Jayanthi and other activities of the Gandhian study centre promoted the values of Sarvadhana Samabhava, National Integration, Peace and non-violence along with the significance of rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf">https://www.mgmudupi.ac.in/pdf/MGM_Magazine_2021.pdf</a>
Any other relevant information	<a href="https://www.mgmudupi.ac.in/Image_gallery/gallery.html">https://www.mgmudupi.ac.in/Image_gallery/gallery.html</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**True to its name, motto, vision and objectives, the College observes/celebrates/organizes various national and international commemorative days, events and festivals in order to inculcate moral values and human values by remembering and disseminating the message, meaning, value, and significance of such events. The College promotes the sense of patriotism, national integrity and social and religious harmony.**

The institution celebrated the following events during this academic year.

- Independence Day -August 15
- Republic Day - January 26
- Gandhi Jayanthi & International Day of Nonviolence -October 2
- Martyrs' Day - January 30
- Constitution Day - November 26
- Teachers Day -September 5
- Swami Vivekananda Jayanthi & National Youth Day -January 12
- Parakram Diwas - January 23
- Indian Army Day - January 15
- National Unity Day - October 30
- NSS Day- September 24
- Kargil Vijay Diwas -July 26
- Librarians' Day - August 12
- Sadbhavana Day-August 20
- Kannada Press Day- July 1
- Science Day -February 28
- National Voters' Day - January 25
- Geneva Convention Day- July 12
- International Yoga Day - June 21
- Youth Red Cross Day -February 15
- International Day Against Drug Abuse & Illicit Trafficking- June26
- Vishwa Kundapura Kannada Day - August 1.
- Press Day - September 1
- World Population Day- September 11

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE 1:**

Title of the Practice : Blood group detection/typing/grouping

The blood group detection /grouping was initiated on the birth anniversary of Gregor Johann Mendel every year, the main purpose of conducting this survey is to understand the basic concept of the ABO blood group system and to know the blood group and blood type.

Objectives of the Practice

- To create awareness among the students on different types of blood groups
- To encourage appreciation for donating blood among students
- To instill a sense of responsibility towards the needy patients during emergency of blood units

BEST PRACTICE 2

Title of the practice: Krishi Sannilana

:Krishi Sannilana was held on 20th and 21st march 2021 at Nutana Ravindra Mantapa.

Objective: The supreme objective of the programme was to gather all the farmers, homemade product manufacturers of various culinary art and its associates, cultivators, growers of fruits and vegetables which are organic in nature.

- To provide an opportunity to the local farmers to market their agricultural products.
- It was a platform to showcase the producers of various organic vendors who did not have much recognition till date.
- To create awareness among students, parents, staff, general public to buy such vegetables and change their buyer pattern towards organic behavior.
- To disseminate the propagation of plants, saplings of fruits, vegetables and medicinal herbs to create awareness and multiply the knowledge among students regarding healthy diet.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.mgmudupi.ac.in/igac_naac/2020-21/BP.pdf">https://www.mgmudupi.ac.in/igac_naac/2020-21/BP.pdf</a>
Any other relevant information	<a href="https://newskarnataka.com/special/features/krishi-sammelana-2021-where-plant-growers-met-plant-lovers">https://newskarnataka.com/special/features/krishi-sammelana-2021-where-plant-growers-met-plant-lovers</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Rain water Harvesting.

Mahatma Gandhi Memorial College, Udupi always stands unique in it's vision and mission. Water is essential for life and place a major role in earth's climate. By modifying land use, the proportion of the different pathways, evaporation, and percolation and run off change. The never ending exchange of water from the atmosphere to the oceans and back again is known Hydrological Cycle. Dependence on ground water is increasing rapidly over the past two decades.

The demand is so high that indiscriminate use of groundwater resulting in steep fall of the ground water levels and there is also reduction in yields. In this academic year, College has initiated a new project of re-using rain water. The project is popular as Rainwater harvesting. For this, 5 recharge wells were constructed around the service wells which were already present in the campus and are utilized.

The purpose of constructing recharge wells is that they collect the rain water running off from the roof of buildings in the campus. The run-off water is collected in the recharge wells and this increases the ground water and water levels of service wells by absorbing the collected water. As a result, the service wells will be capable of fulfilling the water demands required by various blocks in the college campus and also in the surrounding areas of college campus. In this domain, the college has become a role model for other institutions in and around Udupi in rejuvenating our water bodies.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Smooth implementation of New Education Policy
- Orientation for students and staff regarding NEP guidelines
- Conducting Skill development activities for students
- Provide better Career guidance to students
- Provide guidance for Competitive Exams
- To motivate students and staff to carry out social/community oriented in house projects
- Strengthening the feedback and compliance mechanism